



**JOB TITLE:**

Age-Level Classroom Teacher (1–4 Years Old)

**QUALIFICATIONS:**

A degree in Early Childhood Education, Elementary Education, or a related field is preferred; prior teaching or classroom experience is strongly desired. Candidates should demonstrate a genuine love for young children, strong teamwork skills, and a commitment to creating a joyful, structured, and developmentally appropriate classroom environment.

**REPORTS TO:**

Director

**GENERAL DUTIES:**

St. Andrew Preschool is seeking nurturing, dependable, and engaging educators to serve as Age-Level Classroom Teachers for children ages 1–4. This part-time position supports the planning and implementation of developmentally appropriate instruction in a faith-centered, play-based learning environment.

Teachers collaborate to create a safe, welcoming classroom that fosters social, emotional, physical, and cognitive growth. Responsibilities include lesson preparation, guiding daily routines, supporting positive behavior development, and maintaining open communication with families and colleagues.

All staff members are expected to comply with the policies, practices, and procedures outlined in the Employee Handbook. Teachers must also meet and maintain the current standards and guidelines established by the Texas Department of Protective and Regulatory Services in the *Minimum Standard Rules for Licensed Child-Care Centers*, ensuring a safe, compliant, and high-quality learning environment for all students.

**POSITION DETAILS:**

- Part-Time
- Monday–Thursday, 8:30 AM–2:30 PM (days vary by age-level assignment)
- August 1, 2026 – May 14, 2027
- Starting Hourly Pay: \$23

## **BENEFITS:**

Eligible part-time employees receive:

- Paid personal/sick leave based on number of days worked per week, with one additional day awarded every five years of service (up to 20 years)
- Paid school holidays, including Labor Day, Fall Break, Thanksgiving, Christmas, Martin Luther King Jr. Day, Presidents' Day, Good Friday, and Easter Monday
- Compensation for required meetings, staff development days, and special event planning (e.g., Music Programs, Mission Week, Open House)
- Paid First Aid/CPR certification (every two years), background check, fingerprinting, and onsite annual training
- Complimentary childcare during required staff development days
- 40% tuition discount for up to two children (for staff working a minimum of 12 hours per week)
- Staff discounts for student camps and summer programs through St. Andrew Methodist Church